National Association of Flight Instructors

NAFI MASTER FLIGHT INSTRUCTOR ACTIVITY COMPLETION FORM

(Form MI-3)

Applicant's Name:

Each activity submitted for CEU credit must be accompanied by a **separate,** completed NAFI Master Flight Instructor Activity Completion Form (MI-3) and the required appropriate supporting documentation. The NAFI Master Flight Instructor Board of Review will *not* solicit activity verification or documentation on a candidate's behalf. Numerous examples of acceptable documentation are listed below. All documentation must include applicant's name and must verify both the nature of the activity and the activity's inclusive dates.

Check activity category: **Instructor:** ☐ **Service to Aviation Community:** ☐

Educator: ☐ **Professional Activity:** ☐

Activity completed:

Hours spent completing activity: Inclusive date(s):

Statement of activity relevance:

Please check documentation included and attach documentation to this form:

- ☐ Graduation / completion certificate
- ☐ Copy of student / instructor / DPE logbook entries
- ☐ Grade report / test results
- ☐ Class roster, contract, pay stubs, etc
- ☐ Course syllabus / course outline
- ☐ Copy of authored material
- ☐ Committee / board meeting minutes
- ☐ FAA/industry forms (FAA forms 8710, 8060-4/5, etc.
- ☐ Chief CFI / manager signoff
- ☐ Receipts / invoices
- ☐ Verification letters / e-mails *
- ☐ Other, *specify:*
- ☐ Sponsor Verification Statement (see below)

* *Have verification letters / e-mails sent to applicant and include a copy with portfolio*

* *

Activity Sponsor Verification Statement: In lieu of attaching the required supporting documentation, have the agency or individual sponsoring this activity complete the following verification statement:
(***NOTE***: NAFI *Master Flight Instructor candidates* ***may not*** *sign themselves off in the section below*.)

I hereby certify that to the best of my knowledge and belief all information on this form as submitted is true, correct, and complete.

Sponsor: Official's name, title:

Address: Official's signature:

City/State: Telephone:

E-mail address:

QUESTIONS? Contact NAFI at 866.806.6156 or NAFI@nafinet.org
3101 E. Milham Ave. Portage, MI 49002